



2012 Lagrange Street Polish Festival

FOOD VENDORS

July 13, 14, and 15

It's almost here! The 29th annual Lagrange Street Polish Festival is just around the corner, and you'll want to reserve your vendor space now. Last year more than 25,000 people helped us celebrate our neighborhood's Polish heritage, thanks in large part to the unique products and outstanding service provided by our vendors.

The Lagrange Street Polish Festival features a variety of arts and crafts vendors, a selection of food specialties including pierogies, kielbasa and delicious Polish pastries, games and rides for the children, the finest Polish bands from across the Midwest, pierogi-eating and dance contests, and much more! This year's festival takes place again on Lagrange Street between Central Avenue and Mettler Street. Festival dates and hours are:

Friday, July 13 — 5 to 11 pm
Saturday, July 14 — Noon to 11 pm
Sunday, July 15 — Noon to 7 pm

United North will provide all vendors with a 10' x 10' space for the fees noted on the application. Vendors requiring additional space must submit a request with their application. Vendors requesting additional space on the day of the festival will be charged an additional fee and accommodated only if space is available. Access to electricity is included in the vendor fee if requested in advance. Vendors are expected to staff their own booths and will remove all trash and debris from the assigned site upon the conclusion of the festival.

All vendors will be located within individual 10' x 10' white- or red-tented areas so that all vendors have a uniform size and look. Tents are available for rental for an additional charge. Food vendors must provide a photo of their set-up. **No trailers are permitted for new vendors.**

All vendors must submit a copy of the appropriate vendor's license, documentation of liability insurance (food vendors), and must comply with all current local, state and federal laws. United North reserves the right to screen all potential vendors for compliance with the enclosed vendor agreement. Vendors will be contacted upon approval of the application. Once an application has been approved, no additions to the product list or menu will be allowed. **There will be no refunds due to inclement weather.**

Please submit the enclosed application with all pertinent documentation to United North, 3106 Lagrange Street, Toledo, OH 43608, no later than **June 1, 2012**. We look forward to seeing you for the 29th annual Lagrange Street Polish Festival!

Denise Houghtaling, Chair - Food Vendors
(419) 297-9584



UNITED NORTH

3106 Lagrange Street • Toledo, Ohio 43608 • (419) 255-8406 • FAX (419) 255-7042
www.polishfestival.org





Serving Toledo's Polish International Village for more than 25 years!

LAGRANGE STREET POLISH FESTIVAL

Friday, July 13 — 5 pm to 11 pm

Saturday, July 14 — Noon to 11 pm

Sunday, July 15 — Noon to 7 pm

FOOD VENDORS

VENDOR'S CONTRACT

The following constitutes the sole and complete agreement by and between United North (UN) and the undersigned regarding the terms and conditions listed herein for the sole purpose of preparing and/or selling the merchandise listed herein at the 2012 LAGRANGE STREET POLISH FESTIVAL.

Vendor's Name			
Address		City	State Zip Code
Telephone Number	FAX Number	E-Mail Address	

Please list **ALL** items to be sold:

BOOTH SPACE REQUESTED

United North will provide each vendor with a 10'x10' space on the street at the following rates, including access to electricity if requested in this application. **Electric access cannot be accommodated the day of the festival.**

Number of 10'x10' spaces required:

_____	@ \$800 Food Vendor Fee (<i>submitted before May 1</i>)	= \$ _____
_____	@ \$850 Food Vendor Fee (<i>submitted May 1 or later</i>)	= \$ _____
_____	@ \$750 Food Vendor Fee, Neighborhood Business/Resident	= \$ _____
_____	@ \$550 Food Vendor Fee, Specialty Items	= \$ _____
_____	@ \$250 Food Vendor Fee, Neighborhood Non-Profit Organization	= \$ _____
_____	@ \$125 10' x 10' Tent Rental Fee *	= \$ _____
_____	Additional 120-volt circuits @ \$75/ea. **	= \$ _____
	Total Amount Due:	= \$ _____

ACCESS TO ELECTRICITY REQUIRED? YES NO (Please check one.)

****Fee includes two (2) 120-volt, 20-amp circuits for food vendors. Pricing for additional circuits is \$75 per additional circuit.**

All additions must be requested no later than: June 1, 2012. No additional circuits will be provided the day of the festival.

Vendors must provide their own 100-foot, 12-gauge, heavy-duty extension cord. All questions regarding electrical service should be directed to the Lead Electrician, Kit Kovach at (419) 944-1724.

Only 120-volt lighting is permitted; spiral fluorescent bulbs only.

PROHIBITED: halogen lights, incandescent flood lights.

Please complete both pages of this application.

Please read carefully before signing!

THE VENDOR AGREES:

1. To sell only those items listed in this agreement and approved by the festival committee.
2. **NOT** to sell T-shirts or beverages, including non-alcoholic and alcoholic beverages.
3. To provide individual night lighting, if required (120-volt spiral fluorescent bulbs only).
4. To keep the assigned and adjacent areas clean and free of litter.

FOOD VENDORS:

- Must comply with all current Ohio Department of Health Food Service Operation laws and rules, and to post in public view, the vendor's current Ohio Department of Public Health Food Service License and to comply with all applicable local, state and federal laws.
- Must provide a copy of a health license and documentation of adequate liability insurance to the Corporation. Vendors without documentation will not be admitted to the festival.
- Must complete set up of booth by 2:30 pm on Friday for Health Department inspection. Please send photos of your tent set up. **NEW FOOD VENDORS: NO TRAILERS!**

THE CORPORATION AGREES:

1. To provide adequate public restroom facilities.
2. To provide trash containers for debris throughout the festival grounds.
3. To provide a 10'x10' space on the street for the Vendor.
4. To publicize and promote the Lagrange Street Polish Festival for the mutual benefit of all participants.

NOTICE TO ALL VENDORS

- All vendors will staff their booths during the entire duration of the festival and will discontinue sales promptly at 11 pm on Friday and Saturday and at 7 pm on Sunday. All cars and trucks will be off of Lagrange Street by 3:30 pm on Friday. **THIS WILL BE STRICTLY ENFORCED.**
- All vendors must submit **FULL PAYMENT** and the signed **VENDOR'S AGREEMENT** on or before **June 1, 2012**.
- The Corporation reserves the right to screen all potential vendors for compliance with the aforementioned vendor agreement.
- The Corporation reserves the right to approve or disapprove the sale or display of any items listed in this application. Vendors may ask for exclusive rights to sell specific items. Priority will be given to vendors who have paid in full, the vendor's past participation in the festival, and the order in which the contracts are received. **Vendors selling Polish items are excluded from this policy.**

NO REFUNDS DUE TO INCLEMENT WEATHER.

Please return a signed copy of the entire application, along with a check or money order payable to:
UNITED NORTH, 3106 Lagrange Street, Toledo, OH 43608 — **no later than June 1, 2012.**

Vendor's Signature _____

Date _____

Vendor's Name (printed) _____

Contract is not valid until it is reviewed and approved by the festival committee. Any changes to this agreement must be approved in advance by the festival committee before the festival. The festival committee has the right to reject or rescind any contract.

Questions? Call (419) 255-8406, Ext. 304.

For Committee Use Only

Date Contract Received _____

Committee Approval _____

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